

City of Mansfield

AGENDA

City Council Meeting
January 11, 2016 – 6:30 p.m.
Mansfield Community Center

- I. **Call to Order:** *Mayor Jefferson Riley*
- II. **Mayor's Welcome:** *Mayor Jefferson Riley*
- III. **Agenda Revisions and Approval:**
- IV. **Invocation:**
- V. **Pledge of Allegiance:**
- VI. **Newton County Sheriff's Office:** Mansfield Report
- VII. **Recognitions:**
- VIII. **Citizens' Comments:** *5 minutes per citizen*
- IX. **Approval of Minutes:**
 - a. December 2015 Minutes – Council Meeting
- X. **New Business:**
 - a. 2016 Budget
 - b. Nominate and Appoint Mayor-Pro-Tem
 - c. Appoint Committee Chairs
 - d. McSwain Services Contract
 - e. MEAG Voluntary Deposit
- XI. **Adjournment:**

City of Mansfield

MINUTES

City Council Meeting Minutes
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PRESENT: Jefferson Riley, Chris Fulmer, Perry Lunsford, Lisa Dunn, Helen Robertson

The honorable-mayor Jefferson R Riley called the meeting to order and welcomed everyone in attendance. There were approximately 10 citizen's present tonight.

The honorable-mayor Jefferson R Riley asked the Council if they had any agenda revisions and with no revisions the agenda was approved by unanimous council vote.

Tonight's invocation given by the honorable-mayor Jefferson R Riley included prayers for our Country's soldiers and wisdom for the Council in making decisions for our City. The honorable-mayor then led everyone in the pledge of allegiance to the flag of the United States of America.

The next item on the agenda is the Mansfield Report from the Newton County Sheriff's Office. The deputies present were Deputy Bower and Deputy Gilbert. Deputy Bower conceded the report to Deputy Gilbert who works in the traffic department. Deputy Gilbert asked the Mayor and Council how he could help them. The honorable-mayor Jefferson Riley answered by saying that the City receives complaints from its residents about speeders on Highway 11. He also stated that the Georgia State Patrol spent everyday for 2 weeks patrolling Highway 11 inside the City limits and wrote 5 tickets everyday. Deputy Gilbert responded by saying that there are only 3 deputies that work traffic and during the times that he has patrolled Mansfield there were no speeding violations, nor have there been in the last 6 months. Deputy Gilbert said outside the City is a different story but the majority of those violations are equipment violations, ie: seatbelts, taillights, etc. Deputy Bower injected at this time that the crime level is "nil" on this side of the county (East) compared to the West side of the county and Deputy Gilbert added that there were 17 fatalities in Newton County during 2015 on State Routes. Also, that the State had 1,400 fatalities during 2015 mostly because of distracted driving (texting, talking on the phone, eating, etc.) and seat belts. The honorable-mayor Jefferson Riley told the deputies that we are grateful for the time that is spent here and said "thank you". Deputy Gilbert asked the citizen's present if they had any concerns as well. One gentleman asked about the rape on Cooper Rd, could they give us an update. Deputy Bower indicated that they could not discuss it at this time.

There were no recognitions in tonight's meeting nor were there any citizen comments.

Councilman Chris Fulmer made a Motion to approve the December 2015 Council Meeting Minutes and Councilwoman Lisa Dunn gave the Second, with no discussion the present said "aye" and the motion Passed.

The 2016 Budget being the next item on the agenda for discussion was not ready to be discussed so Councilman Chris Fulmer made a Motion to table the 2016 Budget until the next scheduled council meeting or a special called meeting. Councilman Perry Lunsford gave the Second. There being no discussion all council present voted "aye". The motion Passed.

The honorable-mayor Jefferson Riley asked if there were any nominations for Mayor-pro-tem. Councilwoman Helen Robertson nominated Councilman Chris Fulmer. The honorable-mayor asked if there were any other nominations. There were none. Councilwoman Lisa Dunn made a Motion to close the nominations. Councilman Perry Lunsford gave the Second and all Council present voted "aye". The motion Passed and nominations were closed. There only being one nomination, Councilman Chris Fulmer was named Mayor-pro-tem Chris Fulmer by acclamation.

The honorable-mayor Jefferson Riley took a few minutes before he began the appointment of Committee Chairs. He then proceeded by appointing Mayor-pro-tem Chris Fulmer to the Finance Chair, explaining that if he were to have to act as mayor it would be beneficial for him to be current with City's finances. The Roads & Sidewalks Chair was appointed to Councilman Perry Lunsford. Councilwoman Helen Robertson was asked if she would remain the Water & Sewer Chair since she is doing an outstanding job, to which she agreed. Councilwoman Lisa Dunn was given a choice between the Garbage Chair, which she currently holds, or to become the new Electric Chair. After some brief consideration, Councilwoman Lisa Dunn decided to remain the Garbage Chair but volunteered to help with the Electric as well. Councilwoman Lisa Dunn stated that she would like to see some things through regarding the garbage. The honorable-mayor Jefferson Riley asked Councilman Perry Lunsford if he would consider helping with the Electric as well since we have a vacant post. Councilman Perry Lunsford agreed to help. The honorable-mayor Jefferson Riley reminded everyone that these Chairs can be changed at any time.

The McSwain Services contract is the next item on the agenda. There is some discussion about this in the January 7, 2016 Work Session notes. Councilman Perry Lunsford researched other spending/purchasing policies and had determined that the City can change an Ordinance to make things work more smoothly. There is no State law that

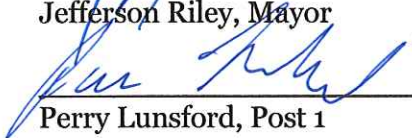
prohibits this. Councilwoman Lisa Dunn said the City has a Purchase Order System in place and explained that the PO's are set to a certain amount and anything above those amounts needs to be approved by the City Council. Mayor-pro-tem Chris Fulmer asked if the McSwain Contract should be tabled at this time. The honorable-mayor Jefferson Riley thought it would be alright to move forward with the contract. With that, Councilman Perry Lunsford made a Motion to continue the McSwain Services Contract. Councilwoman Lisa Dunn gave the Second. With discussion open, the honorable-mayor Jefferson Riley stressed to the Council how important it is that this policy be detailed out. He said Council sets the policy and the Mayor oversees the staff to make sure it is done correctly. Councilwoman Lisa Dunn reminded everyone that there are amendments that address purchasing. The honorable-mayor Jefferson Riley recommended finding a software for council meeting minutes that allows a system search. He then called for a vote on the Motion and Second. Councilwomen Helen Robertson and Lisa Dunn and Councilman Perry Lunsford voted "aye". Mayor-pro-tem Chris Fulmer voted "nay". The Motion Passed.

The last item on the agenda is regarding the MEAG Voluntary Deposit for 2016. The Mayor and Council asked City Clerk, Jeana Hyde, to find out from our MEAG Rep, Holly Bisig, when the \$17,000/month payment was to begin. Councilwoman Lisa Dunn suggested using 1/2 the payment from the FOA account and the Electric Fund contributing the other half and then tier the payment from there. At this time the honorable-mayor Jefferson Riley injected that this (MEAG payment) is why we need revenue up in the City. He added that the City needs new businesses. He also said that the City Center project is the best way to make this happen and we need to start the process. He said he doesn't want to rush it but we also cannot drag our feet. He has people that are offering to help with this process, David Bernd, Vice President of Economic Development Covington/Newton County is one of them. The last comment he made was to say that we, Mayor and Council, need to get aggressive on development. Mayor-pro-tem Chris Fulmer made the Motion at this time to add \$4,166.75 to the City's MEAG Voluntary Deposit making the total amount deposited every month \$5,822.75. With 100% being deposited into the Flexible Operating Account or FOA, Intermediate Term Portfolio. Councilwoman Helen Robertson gave the Second and all Council voted "aye". The Motion Passed.

Having no other concerns from the Council the honorable-mayor Jefferson Riley adjourned the meeting.

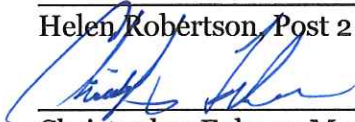


Jefferson Riley, Mayor

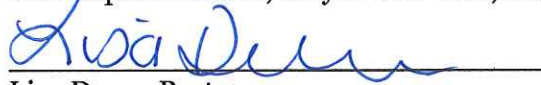


Perry Lunsford, Post 1

Helen Robertson, Post 2



Christopher Fulmer, Mayor-Pro-Tem, Post 3



Lisa Dunn, Post 4

Post 5 - Vacant