

City of Mansfield
Special Called Meeting
AGENDA

Mansfield City Council
Special Called Meeting Agenda
September 24, 2020 – 5:00 PM
Mansfield Community Center
Page 1 of 1

- I. **Call to Order:** *Mayor GW Davis Jr*
- II. **Invocation & Pledge of Allegiance:**
- III. **Agenda Adoption:**
- IV. **Citizen's Comments:** *Limited to 3 Minutes per Citizen*
- V. **Business:**
 - a. To amend motion made by Mr. Larry Haigwood that there is to be no more filming in the City of Mansfield as recorded in the August 12, 2002 Minutes to say "There is to be no filming in the City of Mansfield unless approved by City Council". 4/0
 - b. Consider the Filming Application submitted by SGJK10, LLC. 4/0
 - ~~c. Filming Ordinance~~
 - d. Joseph Fred Purvis – Planning Commission
 - e. Tim Thompson, JET Utilities proposal
- VI. **Adjournment:**

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MINUTES

Mansfield City Council
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PRESENT: GW Davis Jr, Blair Northen, Helen Robertson

PRESENT VIA TELEPHONE: Austin Mitchell

ABSENT: Bryan Hale, Marty Smallwood

OTHERS PRESENT: Jeff Riley, John Napoli, Jason Sargis, NC Sheriff Deputy Smith

The honorable Mayor GW Davis Jr lead everyone in The Lord's Prayer and the pledge of allegiance.

The honorable Mayor Pro Tempore Blair Northen made a motion to adopt the agenda as proposed and Councilman Helen Robertson gave the second. All Council present and Councilman Austin Mitchell via telephone voted 'aye'. The motion passed 3/0.

There were no citizen's comments on agenda items.

The honorable Mayor Pro Tempore Blair Northen made the motion that "There is to be no filming in the City of Mansfield unless approved by the City Council on a case by case basis". The mayor and council felt this motion was necessary because of the motion made in the August 12, 2002 Minutes (attached). Both Councilman Helen Robertson and Councilman Austin Mitchell gave seconds. Councilman Helen Robertson explained the purpose of the 2002 motion being made because of a previous film company's unprofessionalism. The honorable Mayor GW Davis Jr expressed concerns on how long the tractor trailers that travel Hwy 11 would have to wait while filming is taking place. Mr. Jason Sargis with SGJK10 LLC said that the NCSO would communicate the need to clear traffic to the film crew but expects it to be no more than 7 – 10 minutes. NC Deputy Smith said the film company's request has no major issues and is within the confines of what the NCSO can do. All Council present and Councilman Austin Mitchell via telephone and Councilman Bryan Hale in written form (attached), voted 'aye'. The motion passed 4/0.

The honorable Mayor GW Davis Jr explained that since Mansfield does not have its own forms and ordinance in place yet, the council will be voting on accepting the Newton County application. The honorable Mayor Pro Tempore Blair Northen made the motion to approve the filming application submitted by SGJK10 LLC to film from 6PM, Friday, October 2, 2020 to 7AM, Saturday, October 3, 2020

at Rooster's Drive Inn. Councilman Helen Robertson gave the second. Councilman Blair Northen suggested that the City place barricades at Pine St & Highway 11 to avoid any traffic mishaps. Mr. Jason Sargis said the only lights that need to be turned off are the LED lights because they are not period lighting. Mayor GW Davis Jr explained that the light that shines on the mural cannot be turned off unless the wires are cut. Mr. Sargis said they could cover the light. All Council present and Councilman Austin Mitchell via telephone and Councilman Bryan Hale in written form (attached), voted 'aye'. The motion passed 4/0.

V. Business Item c. was struck from the agenda at this time.


The honorable Mayor GW Davis Jr announced the appointment of Mr. Fred Purvis to the Planning Commission. He explained that Mr. Purvis is in favor of living in a small town and believes he will be an asset to the city. No action is needed for this item.

The honorable Mayor GW Davis Jr passed around Mr. Tim Thompson's letter (attached) sharing that if the city accepted Mr. Thompson's offer it would free-up John and Sam's time at the sewer plant in addition to getting quality workmanship. No action is needed for this item at this time.

Mansfield resident, Mr. Jeff Riley, 401 Sewell Rd, commented on the tractor trailers that exit from the alley that runs behind LeMont Vintage Homes onto Hwy 11 turning North hitting the awning at 3121 Hwy 11 and suggested a sign be put up instructing trucks heading South on Hwy 11 to go straight on Pine St to exit and go South on Hwy 11.

Councilman Helen Robertson made the motion to adjourn the meeting and the honorable Mayor Pro Tempore Blair Northen gave the second. All Council present and Councilman Austin Mitchell via telephone voted 'aye'. The motion passed 3/0.

The meeting adjourned at 5:33PM.

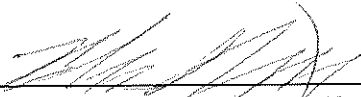


GW Davis Jr, Mayor

Marty Smallwood, Post 1



Helen Robertson, Post 2



Blair Northen, Post 3, Mayor Pro Tempore

Austin Mitchell, Post 4

Bryan Hale, Post 5

SPECIAL CALLED MEETING
CITY OF MANSFIELD, GA

Notice is hereby given that the Mayor and Council of the City of Mansfield, GA will hold a Special Called Meeting on Thursday, September 24, 2020 at 5 PM for the purpose of approving the filming application submitted by SGJK10, LLC and other business of the Mayor. This meeting will be held at the Mansfield Community House, 3158 Hwy 11 S, Mansfield GA 30055.



Bryan >

iMessage

Thu, Sep 24, 4:29 PM

On the agenda tonight
under business A-B-C
on filming I vote yes

Thank you, Bryan.

Delivered

The Mayor and Council of the City of Mansfield met in its regular meeting August 12, 2002 at Mansfield Community Center. Mayor Cocchi called the meeting to order at 7 p.m.

Members present:

William Cocchi, Mayor
Lamar Hays, Mayor pro tem
Lyra Cocchi
Larry Haigwood
Larry Cummins
Helen Robertson

Others present: Crystal Tatum, Paul Little, James Crenshaw, Wil. Stapp and Pat Mullins.

Mayor Cocchi read letter from Wayne Blackwell concerning the filming of movie by Paramount Pictures.

Motion by Larry Haigwood that there is to be no more filming in City of Mansfield. Seconded by Lyra Cocchi. Motion unanimous.

Councilmen Lamar Hays, Larry Cummins and Larry Haigwood is to come up with the roads that need resurfacing.

Motion by Larry Cummins to pay bills. Seconded by Larry Haigwood. Motion unanimous.

Don Briscoe, City Auditor, presented the 2001 audit.

Motion by Larry Haigwood and seconded by Helen Robertson to go into executive session. Motion unanimous.

Motion by Lamar Hays to come out of executive session. Seconded by Larry Haigwood. Motion unanimous.

Motion by Lyra Cocchi to adjourn. Seconded by Larry Cummins. Motion unanimous.

William Cocchi
William Cocchi, Mayor

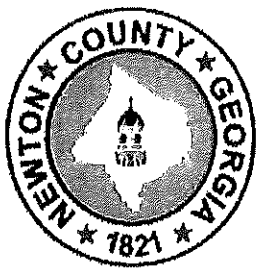
Lyra Cocchi
Lyra Cocchi

Larry Cummins
Larry Cummins

Lamar Hays, Mayor pro tem

Helen Robertson
Helen Robertson

Larry Haigwood
Larry Haigwood



NEWTON COUNTY FILM AND TELEVISION PRODUCTION PERMIT APPLICATION

This information is necessary to process a request for a film and television production permit from Newton County, Georgia. A permit is required for any filming activity taking place within unincorporated Newton County, whether on public or private property. For filming entirely contained on private property this is merely a formality, however, notification using the County's permit application form is nonetheless required.

Please fill in all of the blanks, using "none" or "not applicable" where necessary. Return a completed copy of this application and all other required documentation to Lisa Conner, 1124 Clark St., Covington, GA 30014 or Lconner@co.newton.ga.us at least 10 working days in advance before the filming activity takes place. Earlier application is recommended, as all permits are issued on a first-come-first served basis, and time may be needed to work out any difficulties or county services associated with the planned activities. Exceptions may be granted due to weather constraints or other emergencies.

Contact Information

Production Company SGJK10, LLC	Project Title Southern Gospel	Type of Production <small>(e.g. Feature Film, TV Series, Commercial, etc.)</small> feature film
Permanent Company Address 8111 Technology Drive, Covington, GA 30014		Business Telephone n/a
Name and Title of Location Contact Person Matthew Beaty, Key ALM	Email mattcharbeaty@gmail.com	Cell Phone Number 706-247-4539
Local Company Address n/a		Alternate Phone Number 678-729-8954

Project Information

Newton County Filming Locations (Name and Full Address) Roosters Drive-in 3069 State Hwy 11 Mansfield, GA 30055			
Film Date(s) 10/2/2020	Time(s) 7pm - 7am (following morning 10/3)	Inclement Weather Alternative Date n/a	
Number in Crew 65	Number in Cast 4	Number of Extras 0	

Vehicles and Parking

Describe proposed parking staging area including base camp, crew parking and equipment placement. Include all public parking areas to be occupied by production vehicles.

Base camp will land at Mansfield UMC.
Crew parking will land at Tabernacle of Praise.

For any questions regarding filming in Newton County, contact Lisa Conner, Newton County BOC
lconner@co.newton.ga.us or 678.625.1225 (office) 678-459-7752 (cell)

Insurance

General Liability Insurance Carrier Name Hiscox Insurance Company, Inc.	Telephone Number 805-579-1900
Automotive Liability Insurance Carrier Name "	Telephone Number "
Worker's Comp and Employer's Liability Insurance Carrier Name "	Telephone Number "

All productions are required to maintain public liability insurance policies for filming on locations within unincorporated Newton County. All applications must include certificates of insurance for at least the following amounts: general liability - \$1,000,000 per occurrence, \$2,000,000 aggregate limit; automotive liability - \$1,000,000, and worker's comp and employer's liability - \$500,000 per incident.

Amplified Sound

Do you plan to use amplified sound? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Type of Sound Equipment to be Used n/a
Types of Sounds to be Amplified n/a	
Start Time of Sound n/a	End Time of Sound n/a

Noise Ordinance Requirements

Special Effects (The following activities may require a special permit)

Check all that apply <input type="checkbox"/> Aerial <input type="checkbox"/> Construction <input type="checkbox"/> Open Campfire <input type="checkbox"/> Tent <input type="checkbox"/> Animals <input type="checkbox"/> Explosions <input type="checkbox"/> Propane <input type="checkbox"/> Pyrotechnics <input type="checkbox"/> Candles <input type="checkbox"/> Fire Effects <input type="checkbox"/> Sparks <input type="checkbox"/> Cooking on Site <input type="checkbox"/> Gunfire <input type="checkbox"/> Stunt <input type="checkbox"/> Other (Explain)	
Location(s) of Special Effects n/a	Pyro technician Name and License Number n/a
Lighting Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, describe	Lighting night scenes. Company will need lights off on Main Street during filming.

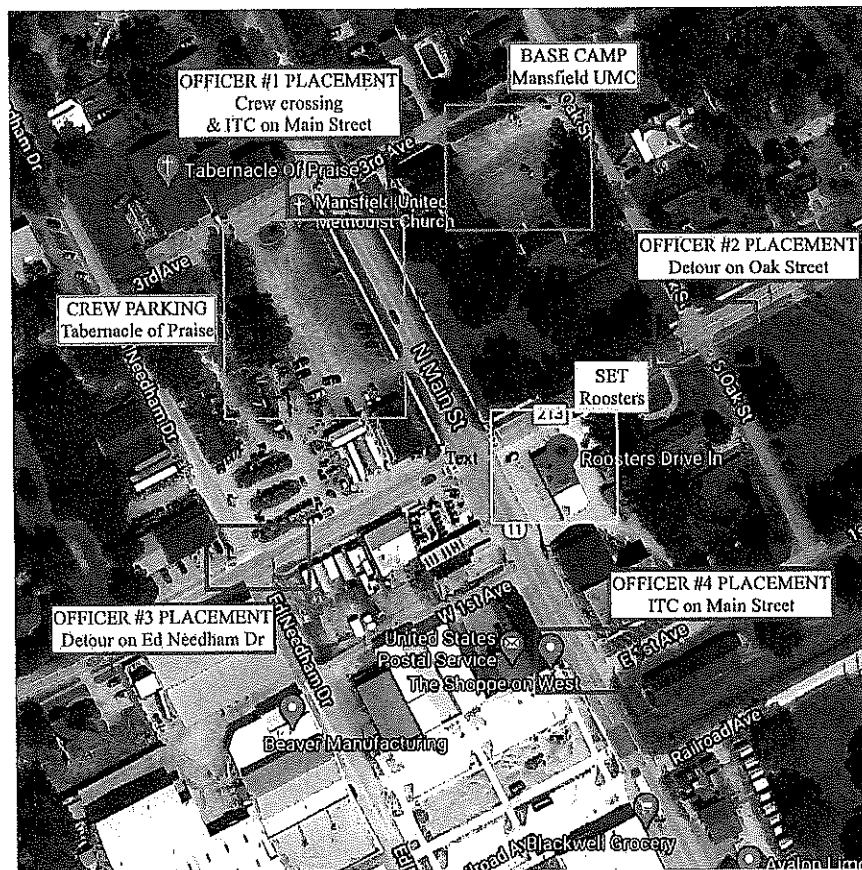
Water Activity

Describe proposed water use and water activities. n/a
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Traffic Engineering

Check All That Apply <input type="checkbox"/> Lane Closure <input checked="" type="checkbox"/> Full Street Closure <input type="checkbox"/> Sidewalk Closure		
Location(s) of Closure Requesting ITC on Main Street to keep traffic moving except when filming. Detours will also be in place on Oak and Ed Neeham for civilian vehicles.		
Date(s) of Closure	Start Time(s) of Closure	End Time(s) of Closure
10/2	6 pm	7 am (next day)

Draw a simple diagram labeling streets, cross streets and/or alleys to be used. Indicate all streets/walks subject to closure or traffic/pedestrian control.



For full street closures, all affected residents must be contacted in writing, notifying them of your filming activities. Newton County Sherriff's Office must be on site, at the production company's expense, during all road closure activities. Emergency vehicle access must be maintained at all times. Upon completion of work, all Newton County right-of-way must be left in pre-permit condition.

Security Plan

Description of Shoot (be as detailed as possible) Private security in parking lots provided by Reel Security. Newton County Sheriff's Department for road closures.		
Location(s) / Route (if there are any moving components) Filming outside of Roosters Drive-in		
Security Plan Summary (Attach Plan of Action or briefly describe security plan to include, but not limited to crowd control, internal security and venue safety) See overhead		
Number of Deputies Hired (POST-Certified off-duty law enforcement personnel only) 4		
Agencies Represented by Off-duty Officers n/a		
Lead Officer's Name Sheriff Jack Redlinger		Telephone Number (678)-300-7877
Traffic Fixed Road closures Mobile	Crowd Control Fixed n/a Mobile	
Number of Barricades Required (provided by Applicant) n/a		
Additional Private Security? Reel Security	Company Contact Name Darren Miller	Telephone Number (404)-998-8181

Based upon the circumstances of the shoot, the applicant may be required to hire off-duty POST-certified police officers as determined and directed by the Newton County Sheriff's Office based upon public safety and security considerations. These officers must have the jurisdictional authority to enforce County ordinances and State law.

Park and Recreation Resources

Filming on Park Department property? Yes () No (X)	Specific Location(s) n/a	
Date(s) of Filming n/a	Start Time n/a	End Time n/a

Film and Television Production Permit Guidelines

The following items must be submitted with your application for a Newton County Film and Television Production Permit:

1. Certificate of insurance coverage for general liability, automotive liability and worker's comp and employer's liability.
2. A security plan, if not thoroughly detailed above.
3. A check made payable to Newton County Board of Commissioners in the amount of \$50.00 for the general Film and Television Production Permit.
4. A check made payable to Newton County Board of Commissioners for any additional fees, if applicable.


Return the completed application and additional required information to the Newton County Board of Commissioners attention Lisa Conner, email lconner@co.newton.ga.us or by mail to 1124 Clark Street, Covington, GA 30014. This application must be received by the County no later than 10 days before filming.

Terms and Conditions

The applicant must agree to all of the terms and conditions set forth in the permit, including without limitation compliance with the following rules:

1. The undersigned hereby acknowledges responsibility for adherence to all of the terms and conditions hereof as well as all Federal and State laws and Newton County ordinances.
2. The undersigned assumes liability for any and all damages occurring as the result or in connection with the undersigned's use of any Newton County property.
3. The undersigned acknowledges that Newton County assumes no liability for any damages, injuries, or expenses incurred as a result of or in connection with the above described event.
4. The undersigned certifies that the information contained herein and in the application form is true and correct.
5. All applicants must submit a security plan that is approved by the Newton County Sheriff's Office and/or Newton County Fire Services or his/her designee. Based upon the circumstances of the shoot, the applicant may be required to hire off-duty POST-certified police officers as determined and directed by the Newton County Sheriff's Office based solely upon public safety considerations. These officers must have the jurisdictional authority to enforce County ordinances and State law.
6. Any and all change requests must be received at least one business day prior to the shoot.
7. The applicant must obtain insurance coverage for the shoot.
8. If permission is granted by the County, a written permit will be issued including time, date and location of filming and acceptable activities within the scope of the permit.

Company Name:
SGJK10, LLC

By:  Matthew Beaty, Key ALM
 (Name and Title) (Authorized Company Signature)

September 23, 2020

Tim Thompson
JET Utility Services
45 Andrew Rd.
Covington, GA 30016

404-536-5968

wscthomp@bellsouth.net

TO: The City of Mansfield and Elected Officials
FROM: Tim Thompson

SUBJECT/PROPOSAL: To expand current contract duties and responsibilities with the primary intention of enhancing water and sewer services, water quality, and overall water reclamation facility maintenance.

Ladies and Gentlemen:

As the sole proprietor of JET Utility Services since 2008, I am responsible for maintaining the city's 5 pump stations (10 pumps total) as well as providing laboratory sample collection and preparing data analysis reports as required by the Environmental Protection Division (EPD). My license as a Water Distribution Systems Operator and Waste Water Operator, as issued by the State of Georgia, allows the City of Mansfield to operate its water delivery and sewer systems. This includes clean water for consumption to all homes and businesses served, the proper handling and disposal of waste water, and the ability to provide an adequate water supply for fire protection and other emergency situations.

Some of you may already be aware that I am taking early retirement from the City of Covington after 38 years of service, effective January 2021. I would like to propose to Mayor Davis and the members of City Council that my duties and responsibilities to Mansfield be expanded in order to improve the overall facility management and maintenance by working on a daily basis to address any important issues that arise, trouble shoot, and implement corrective measures while also performing routine upkeep procedures. By focusing fully on water and sewer services and assuming a more hands-on approach to the plant's daily operations, it is my belief that EPD compliance could improve while also easing the work load currently imposed on other dedicated city employees.

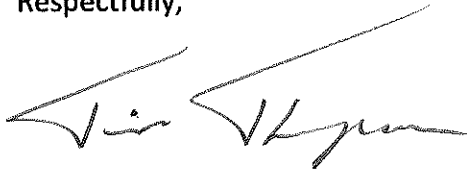
Here are just some of the daily quality control duties and responsibilities for proper plant management:

- Ability to make adjustments to chemical feeds.
- Check working order of blowers and skimmers.
- Adjust sludge returns.
- Check for defused air/air leaks.
- Clean bar screens and grit chambers.
- Monitor clarifiers.
- Wash down plant.
- Clean traps and wires and contact chambers.
- Perform daily lab analysis of samples and accurately record results for reporting to EPD.
- Monitor flow.
- Grounds upkeep.
- Proper treatment for drying of sludge beds.

I would also like to add that I have extensive experience in the field of water and sewer construction which may be of value as situations or projects arise, possibly alleviating the need to hire outside sources or contractors.

In closing, I'd like to thank you for taking time considering my offer to be of greater service to the City of Mansfield. I would be pleased to answer any questions or concerns you might have. Feel free to contact me at 404-536-5968.

Respectfully,

A handwritten signature in black ink, appearing to read 'Tim Thompson', with a long, sweeping horizontal line above the name.

Tim Thompson