

City of Mansfield
Special Called Meeting
AGENDA

City Council
Special Called Meeting Agenda
June 28, 2021 – 7:00 PM
Mansfield Community Center
Page 1 of 1

- I. **Call to Order:** *Mayor GW Davis Jr* 7:00PM
- II. **Invocation & Pledge of Allegiance:** GW Davis Jr
- III. **Agenda Adoption:** 4/0
- IV. **Business:**
 - a. Approve FY2021-2022 Budget and Resolution 4/0
- V. **Adjournment:** 7:19PM

City of Mansfield

Special Called Meeting

MINUTES

Special Called Meeting Minutes
June 28, 2021 – 7:00 PM
Mansfield Community Center
Page 1 of 2

PRESENT: GW Davis Jr, Blair Northen, Helen Robertson, Marty Smallwood, Austin Mitchell

ABSENT: Bryan Hale

OTHERS PRESENT: Mary Ann Davis

The honorable Mayor GW Davis Jr called the meeting to order at 7PM and immediately lead everyone in the pledge of allegiance.

Councilman Austin Mitchell made the motion to adopt the agenda and Councilman Blair Northen gave the Second. All Council present voted 'aye'. The motion passed 4/0.

The honorable mayor began the meeting by telling everyone that Councilman Bryan Hale called him and expressed regrets for his absence, explaining that during the COVID-19 pandemic the courts got behind and are trying to catch up. Councilman Hale suggested he may need to resign his Post but the mayor assured him that they would work with his schedule.

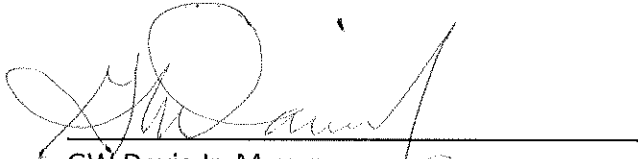
The honorable Mayor GW Davis Jr read the Resolution to adopt the Fiscal Year 2021 – 2022 Budget for all the Funds aloud and asked for a Motion to approve the Resolution therefore approving the budget.

Councilman Blair Northen made the motion to approve the Resolution and Councilman Austin Mitchell gave the Second. Mayor Davis expressed his appreciation for the work that the City Clerk and Councilman Northen put into the preparation of the budget. Councilman Blair Northen expressed excitement at the plan to pay off the ridiculous debt (still existing on the sewer treatment plant) at an extraordinary interest rate, selling the albatross (low side substation) to MEAG to be able to be more efficient for our city's businesses and residents and to adhering to the City Charter more. All Council present voted 'aye'. The Motion passed 4/0.

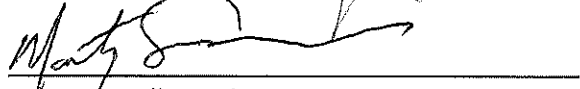
At this time, for informational purposes only, the honorable Mayor GW Davis Jr shared with the Council the request from Snapping Shoals EMC (SSEMC) to attach fiber on 27 poles along Highway 11 turning East on County Road 213 and running to their poles beginning at Sewell Road that run along County Road 213. He continued that it is common for electric companies to have "Common Use Agreements" that allows the electric companies use each-others poles as a courtesy to each other, but this is not an

electric service issue and not just charitable work either, it is a means for them to improve their services to the Mansfield MarketPlace and the surrounding area and to their own equipment. Also, the fiber that they provide to Mansfield Elementary School, that has existed on 22 poles in the city limits since 2008, seems to have been done on a “handshake” agreement. Councilman Marty Smallwood expressed concerns about their “end goal” with the fiber and that there seems to be no benefit to the city. More information is being sought regarding this issue.

The meeting adjourned at 7:19PM.



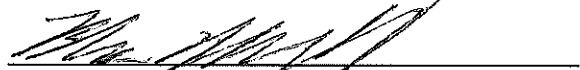
GW Davis Jr, Mayor



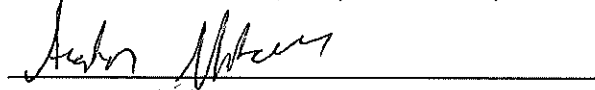
Marty Smallwood, Post 1



Helen Robertson, Post 2



Blair Northen, Post 3, Mayor Pro Tempore



Austin Mitchell, Post 4



Bryan Hale, Post 5

100 General Operating Fund
Profit & Loss Budget Overview
 July 2021 through June 2022

Jul '21 - Jun 22

Income

100- General Fund

31.1100 · Real Property Tax - Current YE	49,578.00
31.1110 · Public Utility Tax - Current YE	2,744.00
31.1200 · Real Property Tax - Prior YE	3,530.00
31.1301 · GA Trans Corp - ADVal Tax	0.00
31.1310 · Motor Vehicle Tax	34,103.00
31.1320 · Mobile Home Tax	100.00
31.1340 · Intangible Tax	600.00
31.1350 · Railroad Equipment Tax	300.00
31.1600 · Real Estate Transfer Tax	300.00
31.1710 · Franchsie Taxes - Electric	200.00
31.1730 · Franchise Tax - Gas	3,600.00
31.1750 · Franchise Tax - Cable	300.00
31.1760 · Franchise Tax - Telephone	0.00
31.3100 · LOST (Local Option Sales Tax)	159,550.87
31.4200 · Alcohol Bev Excise Tax - Beer	6,300.00
31.4201 · Alcohol Bev Excise Tax - Wine	0.00
31.6200 · Fire Insurance Premium Tax	36,732.00
31.9100 · Interest - Delinquent Taxes	0.00
31.9400 · Penalties	0.00
31.9500 · FiFa - Delinquent Taxes	0.00
31.9900 · Other Fees - Tax Deed Advertisi	0.00
32.1110 · Beer License	1,500.00
32.1120 · Wine License	1,000.00
32.1200 · City OccupTax&Golf Cart Permits	1,200.00
32.1201 · Film Industry Permits	0.00
32.1220 · Insurance Occupation Tax	2,700.00
32.2210 · Zoning & Variance Request Fees	0.00
32.2990 · Yard Sale Permits	0.00
32.4100 · Occupation Tax Penalty	0.00
33.4100 · LMIG Revenue	10,740.00
34.1300 · Copy & Fax Services	0.00
34.1500 · Data Processing Fee	0.00
34.1910 · Election Qualifying Fee	108.00
34.2310 · Beer/Wine Application Fees	200.00
34.4610 · Charges for Service - Other	360.00
34.9300 · Bad Check Fees	0.00
34.9900 · Late Fees	3,000.00
36.1000 · Interest Revenue	0.00
38.1004 · Rent - Old City Hall	0.00
38.1008 · Rent of Community House	1,500.00
38.9000 · Misc Income	1,500.00

Total 100- General Fund

321,745.87

23.0000 · Income & Expense Clearing Acct	0.00
31.4001 · Gas Tax Refund	0.00
32.0000 · Taxes	0.00
33.1150 · Federal Aid	0.00
33.4000 · State Gov't Grant - CARES Act	0.00
33.4110 · State Aid	0.00
38.1000 · Water Tower Rent - 57 Pine St	2,400.00
900- · Othe Financing Uses	
39.0001 · Use of Fund Balance	0.00
39.1000 · Interfund Transfers IN	153,168.00
900- · Othe Financing Uses - Other	0.00

Total 900- · Othe Financing Uses

153,168.00

Total Income

477,313.87

Gross Profit

477,313.87

100 General Operating Fund
Profit & Loss Budget Overview
 July 2021 through June 2022

Jul '21 - Jun 22

Expense

100 · 100 General Fund	
51.1100 · Payroll Full Time Employee	151,791.00
51.1190 · Tax expense	0.00
51.1200 · Temp Employees - Part-time	0.00
51.1300 · Regular Employees - Overtime	0.00
51.2100 · Group Insurance	37,026.00
51.2200 · Social Sec & Med ER Portion	0.00
52.1210 · Professional/Technical Services	36,200.00
52.1250 · Elections Expense	6,120.00
52.2100 · Cleaning Services	800.00
52.2200 · Repairs and Maint Building	250.00
52.2201 · Repair and Maint Vehicle	2,520.00
52.2202 · Repair and Maint on Equipment	3,000.00
52.3100 · Insurance Building & Equipment	17,322.00
52.3150 · Work Comp Self Insurance Fund	4,344.00
52.3200 · Fire Station #6	17,172.00
52.3300 · Advertising	1,310.00
52.3500 · Travel	600.00
52.3600 · Dues and Fees	7,080.00
52.3601 · Bank Fees	1,800.00
52.3602 · Payroll fees	720.00
52.3850 · Contract Labor - 1099	2,000.00
52.3855 · Part Time Help - 1099	12,000.00
52.3900 · Contract Services - other	2,000.00
53.1100 · Supplies - Office	5,040.00
53.1270 · Supplies - FUEL	3,600.00
53.1400 · Postage	1,980.00
53.1500 · Training	3,600.00
53.1540 · Telephone	6,600.00
53.1550 · Landfill Dump Fees	0.00
53.1600 · Supplies - Small Equipment	900.00
53.1610 · Locate Equipment	3,820.00
53.1700 · Supplies - Other	3,300.00
53.1730 · City of Mansfield Utilities	12,000.00
53.1740 · Uniforms	2,700.00
53.1750 · Misc Charges	1,800.00
53.1799 · Return checks from Bank	0.00
53.2000 · Employee Appreciation	2,276.87
53.9000 · Deposit Refund	0.00
Total 100 · 100 General Fund	351,671.87
51.1400 · 100-Council Compensation	3,400.00
52.3400 · Printing & Binding	0.00
54.1400 · Infrastructure - Soft & Hard	0.00
54.1402 · City Center Project	0.00
54.2100 · Machinery & Equipment	0.00
54.2200 · Vehicles	8,280.00
540 · Charge to Garbage	0.00
55.0000 · Operating Fund Transfer	0.00
56.0000 · Prior Period Adjustment	0.00
56.1000 · Depreciation	0.00
57.1000 · Intergovernmental Sewer Payment	0.00
57.1001 · Intergov Transfer to Sinking Fd	0.00
57.1002 · Intergovernmental - LMIG w/30%	13,962.00
57.5000 · Loss on Capital Assets	0.00
58.2001 · Interest Expense for Vehicle	0.00
61.1000 · Interfund Transfers OUT	100,000.00
66900 · Reconciliation Discrepancies	0.00
Total Expense	477,313.87
Net Income	0.00

505 Water Sewer Fund
Profit & Loss Budget Overview
 July 2021 through June 2022

Jul '21 - Jun 22

Ordinary Income/Expense

Income

33.1000 · Federal Gov't Grant - ARP	139,259.00
34.4210 · Charges for Water Services	219,004.50
34.4212 · Water TAP & Reconnect Fees	18,095.00
34.4255 · Charges for Sewer Services	123,733.50
34.4257 · Sewer TAP & Reconnect Fees	18,095.00
34.4260 · Charges for Stormwater Utility	0.00
34.4291 · Water Misc - Other Fees	0.00
34.4292 · Sewer Misc - Other Fees	0.00
34.4293 · Stormwater Misc - Other Fees	0.00
36.1000 · Interest Earned	0.00
39.0001 · Use of Fund Balance	0.00

Total Income

518,187.00

Expense

51.1100 · Payroll Expense	0.00
51.1190 · Payroll Tax Expense	0.00
51.2100 · Group Insurance Expense	0.00
52.1210 · Professional/Technical Services	0.00
52.1216 · Testing Services - Water	0.00
52.1217 · Testing Services - Sewer	1,700.00
52.1218 · Testing Services - Stormwater	0.00
52.1300 · Sewer Services	21,000.00
52.1301 · Water Services	0.00
52.1302 · Stormwater Services	0.00
52.2200 · Repairs & Maintenance - Sewer	7,755.00
52.2201 · Repairs & Maintenance - Water	0.00
52.2202 · Repairs&Maintenance-Stormwater	0.00
52.3600 · Dues & Fees - Water	360.00
52.3601 · Dues & Fees - Sewer	0.00
52.3602 · Bank Fees	0.00
52.3603 · Dues&Fees-Stormwater	0.00
52.3800 · Other Expense - Water	1,500.00
52.3801 · Other Expense - Sewer	1,500.00
52.3802 · OtherExpense-Stormwater	0.00
52.3850 · Contract Labor - Water	25,000.00
52.3851 · Contract Labor - Sewer	20,000.00
52.3852 · ContractLabor-Stormwater	0.00
52.3901 · Courier Service - Sewer	6,000.00
52.9007 · Depreciation Expense	0.00
53.1100 · Office Supplies	0.00
53.1210 · Water Supplies	7,000.00
53.1211 · Sewer Supplies	6,000.00
53.1212 · Stormwater Supplies	0.00
53.1270 · Gas, Oil, Tires	0.00
53.1500 · Training	0.00
53.1510 · Water Purchases	72,000.00
53.1550 · Sewerage Refuse Dump Fee	0.00
53.1600 · Supplies - Small Equipment	0.00
53.1700 · Supplies - Other	0.00
53.1735 · Sewerage Plant Utilities	30,300.00
53.7000 · Bad Debt Expense	0.00
53.9009 · Other	300.00
53.9011 · Interest Expense	0.00
54.1400 · Infrastructure - Sewer	139,259.00
54.1401 · Infrastructure - Water	0.00
54.1402 · City Center Project	0.00
54.1403 · Infrastructure-Stormwater	0.00
58.2000 · Interest Expense for Bonds	0.00

11:38 AM
06/28/21
Accrual Basis

505 Water Sewer Fund
Profit & Loss Budget Overview
July 2021 through June 2022

	Jul '21 - Jun 22
58.6001 · Debt Service	178,513.00
61.1000 · Transfer to General Fund	0.00
Total Expense	518,187.00
Net Ordinary Income	0.00
Other Income/Expense	
Other Income	
39.1000 · Transfer from General Fund	0.00
Total Other Income	0.00
Net Other Income	0.00
Net Income	0.00

510 Electric Fund - City of Mansfield
Profit & Loss Budget Overview
 July 2021 through June 2022

	Jul '21 - Jun 22
Ordinary Income/Expense	
Income	
34.4291 · Other Electric Fees - Reconnect	360.00
34.4310 · Charges for Service - Electric	831,920.00
34.4311 · Power Adjustment	0.00
34.4400 · Franchise Fee	0.00
34.9900 · Late Fees	0.00
36.1000 · Interest Income	0.00
36.2000 · Change in FMV Investments	0.00
37.0000 · Lawsuit Settlement	0.00
38.1001 · Pole Rent - AT&T	3,600.00
38.1002 · Pole Rent - Comcast	3,100.00
38.9000 · Misc Income	0.00
39.0001 · Use of Fund Balance	0.00
39.1000 · Transfer From General Fund	0.00
39.1002 · Transfer from Water/Sewer Fund	0.00
39.1003 · Transfer from Garbage Fund	0.00
Total Income	838,980.00
Expense	
41.5001 · Depreciation	0.00
45.7000 · Bad Debt Exp	0.00
51.1100 · Payroll - Electric	0.00
51.1190 · PR Tax Expense	0.00
51.2100 · Group Insurance Expense	0.00
52.1105 · Legal Electric	0.00
52.1350 · Electric Purchases	551,580.00
52.1355 · Electric Services	20,000.00
52.1400 · FICA	0.00
52.3601 · Bank Fee	1,200.00
52.3850 · Contract Labor - Electric	50,000.00
52.7000 · Bad Debt Expense	0.00
52.9004 · Electric Salaries	0.00
52.9005 · Repairs and Maintenance	1,200.00
53.1100 · Supplies - Sprinkler	0.00
53.1110 · Electric Supplies	20,000.00
53.1500 · Training	0.00
53.1750 · Misc Expense	0.00
53.1799 · Return Checks from Bank	0.00
53.5006 · MEAG Payments	0.00
54.1400 · Infrastructure - Soft & Hard	45,000.00
54.1402 · City Center Project	0.00
61.1000 · Transfer to General Fund	150,000.00
Total Expense	838,980.00
Net Ordinary Income	0.00
Other Income/Expense	
Other Income	
36.3000 · Unreal. Gain (L) on Investment	0.00
Total Other Income	0.00
Other Expense	
56.1000 · Depreciation - Electric	0.00
61.1200 · Transfer to Water/Sewer	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	0.00

540 Garbage Fund - City of Mansfield
Profit & Loss Budget Overview
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>
Ordinary Income/Expense	
Income	
34.4110 · Charges for Svcs - Garbage	49,200.00
38.9000 · Miscellaneous Income	0.00
38.9001 · Use of Fund Balance	0.00
39.1000 · Transfer from General Fund	0.00
	<hr/>
Total Income	49,200.00
Expense	
34.4150 · Landfill Dump Fees	180.00
51.1100 · Payroll Expense	0.00
51.1190 · Payroll Tax Expense	0.00
51.2100 · Group Insurance Expense	0.00
52.2200 · Repairs and Maintenance	0.00
52.3601 · Bank Fee	252.00
52.3850 · Contract Labor	45,600.00
53.1270 · Supplies - FUEL	0.00
53.1550 · Supplies - Garbage Cans	0.00
53.1750 · Misc Expense	0.00
57.4000 · Bad Debt Expense	0.00
61.1000 · Transfer to General Fund	3,168.00
	<hr/>
Total Expense	49,200.00
Net Ordinary Income	<hr/> 0.00
Net Income	<hr/> <hr/> 0.00

11:34 AM

06/28/21

Accrual Basis

320 SPLOST Fund - City of Mansfield
Profit & Loss Budget Overview
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>
Income	
12.9000 · Deferred Revenue	0.00
33.7100 · SPLOST Revenue	48,000.00
36.1000 · Interest Revenue	18.00
39.0001 · Use of Fund Balance-2011SPLOST	0.00
39.0002 · Use of Fund Balance-2017SPLOST	221,892.00
Test · Income Clearing	0.00
	<hr/>
Total Income	269,910.00
Expense	
53.1750 · Misc Expense	18.00
54.1400 · Infrastructure - Soft & Hard	0.00
54.1401 · 2017 SPLOST Public Safety	0.00
54.1402 · City Center Project	0.00
54.1403 · 2017 SPLOST Trans & Infrastruct	192,780.00
54.1404 · 2017 SPLOST Facil / His Facil	77,112.00
61.1000 · Transfer Out to Other Funds	0.00
	<hr/>
Total Expense	269,910.00
	<hr/>
Net Income	<u>0.00</u>

**CITY OF MANSFIELD, NEWTON COUNTY, GEORGIA
A RESOLUTION**

TO ADOPT THE FISCAL YEAR 2021-2022 BUDGET FOR EACH FUND OF THE CITY OF MANSFIELD, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE AND APPROVE AMENDING THE CURRENT FISCAL YEAR 2020-2021 BUDGET TO INCLUDE ADDITIONAL REVENUES AND EXPENDITURES AS ACTUAL FIGURES BECOME AVAILABLE

WHEREAS, sound governmental operations require a budget in-order-to plan the financing of services for the residents of the City of Mansfield; and

WHEREAS, Title 36, Chapter 81, Article 3 of the Official Code of Georgia Annotated (OCGA) requires a balanced budget for the City's fiscal year, which runs from July 1 to June 30 of each year; and

WHEREAS, the Mayor and City Council of the City of Mansfield have reviewed the proposed FY2021-2022 budget as presented by the City Administrator; and

WHEREAS, advertised public hearing has been held on the FY2021-2022 proposed budget, as required by State and Local laws and regulations; and

WHEREAS, each of these funds has a balanced budget, such that anticipated funding sources equal proposed expenditures or expenses; and

WHEREAS, the Mayor and City Council wishes to adopt this proposal as the Fiscal Year Annual Budget, effective from July 1, 2021 through June 30, 2022.

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Mansfield, Georgia, as follows:

Section 1. That the proposed FY2021-2022 Budget, attached hereto and incorporated herein as a part of this Resolution is hereby adopted as the budget for the City of Mansfield, Georgia for the Fiscal Year 2021-2022, which begins July 1, 2021 and ends on June 30, 2022.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the "legal level of control" as defined in OCGA 36-81-2 is set at the departmental level, meaning that the Mayor in his capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further budget amendment approved by the Mayor and City Council.

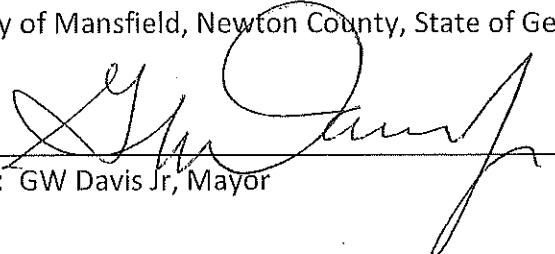
Section 4. That the Mayor and City Council of the City of Mansfield can approve amending the current fiscal year budget to include additional revenues and expenditures as actual figures become available.

Section 5. That all appropriations shall lapse at the end of the fiscal year.

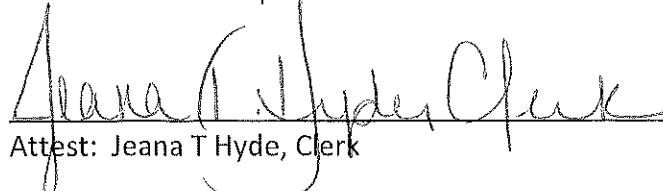
Section 6. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this 28 day of JUNE, 2021.

City of Mansfield, Newton County, State of Georgia


By: GW Davis Jr, Mayor

This is to certify that I am the City Administrator/Clerk of the City of Mansfield. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this Resolution was adopted as stated and will be recorded in the official minutes.


Attest: Jeana T Hyde, Clerk

