

# City of Mansfield

## Council Meeting Minutes

City Council Meeting Minutes  
July 11, 2022 – 7:00 p.m.  
Mansfield Community House  
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PRESENT: GW Davis Jr, Blair Northen, Marty Smallwood, Helen Robertson

OTHERS: Walter Tuggle, Elsie Smith, Crystal Smallwood, Scott & Vicki Cowan, John Napoli, Lori Dickerson

Mayor GW Davis Jr. called the meeting to order at 7:00PM. During the moment of reflection, Mayor Davis asked if anyone had anything to reflect on during the moment of reflection. Jerome Marks, Becky Pace, Ms. Elsie Smiths' niece and family, and Mayor Davis mention John Napoli as he prepares for an upcoming marriage. After a moment of reflection, Mayor Davis then led everyone in the Pledge of Allegiance.

Mayor Pro Tem, Blair Northen made the motion to approve the agenda; Councilman Marty Smallwood second the motion. No discussion. All in favor.

Mayor Davis presented the minutes from May 9, June 13, June 16, and June 23. Marty Smallwood made motion to except the approval of all minutes. Blair Northen second the motion. No discussion. All in favor.

No citizen comments on agenda items

Old business discussed are as follows:

A special call meeting will be held July 14, 2022, at the City Hall and reference to the sewer plant bid opening. Mayor Davis invited everyone to attend. Ms. Helen Robertson is the chairperson of the sewer and water and with Blair Northen being out of school, he expressed this is a special called meeting due to three or more councilman present. The only item will be opening the bid. Turnipseed will be on location for any questions. At the time one vendor has visited the site.

SPLOST update: Mayor Davis will attend a meeting on Tuesday the 12th at 10 AM in reference to the SPLOST referendum. It will consist of mayors, city managers, and various municipalities. SPLOST is based strictly on population and there is no negotiation like the LOST fun. Stan Edwards, our commissioner went to bat for the percentage increase and has convinced the other commissioners to support him. City of Mansfield is the smallest municipality. The percentage is lower than before but the revenue is greater so they anticipate the amount we will receive will be close as the past. Once this is done an inter-governmental agreement will be brought to the council for approval. Mayor Davis advised the need of infrastructure and roads paved for the City of Mansfield. He then asked if there are other concerns; discussions were roads paved especially to the school. Powerline upgrade, water leaks, and the plastic line in front of Beaver on Highway 213.

Mayor Davis also stated for your information, the LOST is also up this year. The attorneys stated it has to move forward or they will lose the money City of Covington will submit the proper paperwork if the county doesn't. Just today Mayor Davis received paperwork that it has been done.

#### New Business:

Mayor Davis advised everyone present of the change in the office staff with a resignation of clerk, Ashley Kelly. Mayor Davis recommended the clerk/treasurer position return to one position rather than having them separated. Ms. Smallwood has worked hard trying to get everything in order, signing up for various classes, and becoming a certified elections superintendent. Mayor Davis recommends Ms. Smallwood as the clerk/treasurer. Blair Northen made a motion to appoint Crystal Smallwood as the city clerk/treasurer for the 2022 calendar year. Council member Helen Robertson second the motion. No discussion. All in favor.

Mayor Davis presented Lori Dickerson has the part time administrative assistant. This job does not require a vote, so it is for informational purposes only. Mrs. Dickerson will be varying her hours to learn the procedures of the office and she filled in already an entire day while Ms. Smallwood was out.

Mayor Davis stated that John Napoli will be getting married next spring and did not want to be caught by any surprises. Sam Boswell has been working very hard at learning the on-job training. Starting this month Sam will rotate on call weekends with John to become more knowledgeable of the job. If Sam is called out, he will be paid at the rate of overtime. Our budgeted payroll should not exceed due to the administrative assistant position being part time and the loss of the full-time clerk. Blair Northen made a motion to except Sam Boswell being on call to work approximately 25 weekends a year at the overtime rate. Marty Smallwood second the motion. Smallwood opened for discussion asking if Sam was OK with the rotation and to clarify every other weekend. They discussed 25 weekends at best, however most weekends he will not get called out unless there is an emergency in the city. Smallwood stated it should be a minimum hour pay due to him driving 30 minutes for a 30-minute job. Everyone agreed if Sam was called out, he would receive a two-hour minimum pay period. Northen explained the budget was enough to cover it. Mayor Davis stated he had asked John and Crystal to prepare a contact list and to have a spreadsheet available in the office. The spreadsheet will consist of the contact, phone number, and what that contact is used for. No other discussion. All in favor.

Mayor Davis Apologized for missing the work session as he was moving family to Maryland. He presented the trash increase imposed by Burgess. Blair Northen made the motion to raise the garbage bill by one dollar (\$1) for the first can. Additional can will remain (\$5). Marty Smallwood second the motion. Northern stated Burgess had contract for the last six (6) years, and they have had no increase. Over the last month with diesel prices going up and Landfill fees, they met with the mayor and asked for a two (\$2) dollar increase per can. Mayor Davis asked them to consider a \$1 increase and they agreed. The \$1 fee is simply being passed on to the customers. The city makes approximately \$2000 a year on garbage revenue and that covers office work and personnel delivering cans. They just entered into an agreement with the Newborn and the garbage fee is more expensive than ours. No other discussion all in favor.

Mayor Davis stated that Ms. Smallwood has been deep cleaning the City Hall and has found the need for destroying old records. While cleaning, multiple boxes that exceed the date of retention need to be

destroyed. We could go to the Landfill however it was discussed to go with a third-party company to shred the paperwork during work session. Blair Northen made a motion to have a third-party pick up all old records and destroy. Marty Smallwood second the motion. Smallwood stated we needed to figure out a way to secure the old records that we were keeping due to them falling apart and preserve them for the future. No other discussion. all in favor

Mr. Davis presented the need of paving Ed Needham. He had asked John Napoli to measure so we could secure prices/bids. He stated we could get bids on the paving then Marty Smallwood asked would we use Turnipseed since the city had already spoke with them in the past. Blair Northen stated he knew an asphalt company and he wanted them to look at it. Marty Smallwood stated he had no problem doing it our self just wanted to know should we do that or use Turnipseed. Mayor Davis stated we had money set aside and we had several funds we could pull from as in LMIG and SPLOST. Blair Northen also stated we could use ARPA funds. No action taken

Mayor Davis advised the council of the truck making a delivery at Beaver just last week. Mayor Davis stated he took down several signs. Mayor Davis ask that we have announcement signs made and installed showing the correct delivery route to Beaver. Northern stated the Google route is incorrect and maybe we should contact them and have that corrected. Smallwood stated we should have a sign at fifth Avenue. Mayor Davis also stated We should have one that says second right and the third sign saying beaver delivery. We will secure prices of the signs

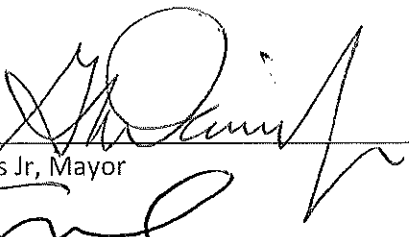
Mayor Davis presented the need of purchasing wire. One roll is \$1075 and was ordered due to the supply demands. If the council is not in agreement, he could cancel the order as this is \$75 over the mayor approval. Blair Northen made a motion to keep the role of wire on order and to purchase a second roll of 1/O a wire. Marty Smallwood second the motion. Northern stated with the squirrels eating the wire it is beneficial to have wire on hand. We have already had to replace one customer powerline. With the supply and demand on back order, I think we should order both rolls. No other discussion. All in favor.

During citizen comments on non-agenda items, Marty Smallwood stated he had called regarding the timeline of the trail getting paved. They stated it probably would be in the fall he also stated if the mayor would call it may help in speeding things up.

Mr. Scott Cowan asked with the talk of paving Ed Needham does that mean the grant was turned down? Blair Northen explained it had been denied. Mayor Davis stated Mr. Northen worked hard along with other people on that grant and it was discouraging that it was denied.

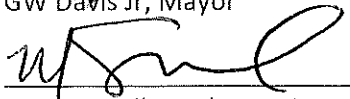
Mr. Walter Tuggle wanted to know about the potholes over by the Mayors nephews house. Mayor Davis stated that John and Sam were patching the holes as needed and would get to it, as there is a long list of repairs.

No other business to discuss, the meeting adjourned at 7:55




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GW Davis Jr, Mayor



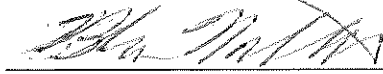
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Marty Smallwood, Post 1



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Helen Robertson, Post 2



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Blair Northen, Post 3, Mayor Pro Tempore

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Vacant, Post 4

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Vacant, Post 5